



Department of Fisheries and Aquatic Resources
REQUEST FOR EXPRESSIONS OF INTEREST

Assignment Title: Business Process Reengineering (BPR) and System Study to evaluate and identify potentials to enhance the quality of services, administrative and management processes of Department of Fisheries and Aquatic Resources

Assignment Number: DFAR-2017-22

Department of Fisheries and Aquatic Resources (DFAR) under the purview of the Ministry of Fisheries and Aquatic Resources Development is the department of the central government responsible for management, regulation, conservation and development of fisheries and aquatic resources.

Although the responsibilities of the department are been refined and broaden recently, administrative structure and the man power of the institute was not significantly modified in order to address the technical and administrative requirements. Therefore it is needed to provide a solution to manage the complex procedures related to high number of boats and fishermen and to deal with the limited man power. Thus there is a need of a comprehensive, centralized IT based solution which can cater to all the requirements with the ability of information sharing and support for decision/policy making.

In order to achieve the maximum benefits, several changes including process changes, structural changes and regulation changes have to be carried out. Moreover, proper change management process has to be carried out that the proposed changes are implemented smoothly and therefore training and related arrangements are also essential. Therefore it is proposed to conduct a Business Process Re-engineering and a system study which will cover all administrative and management processes of DFAR.

Accordingly DFAR is now invites Expressions of Interest (EOIs) from firms that are willing to undertake the above assignment. EOI must include requested information as specified in the “EOI Information Form” along with documentary evidence in support of core business and years in business, Financial, Business and Administrative strength/standing, qualifications in the field of assignment, experience in carrying out assignments of a similar nature and complexity,

technical and managerial organization of the firm, technical capabilities and appropriate skills of key staff of the organization and other relevant information.

The “Brief of Scope” and “EOI Information Form” documents are now available at DFAR for further information. Interested parties may download these documents from the website http://fisheriesdept.gov.lk/v3/en_US/procurement-tender-notices/

Consulting firms will be selected in accordance with the procedures set out in the Government Guidelines: Selection & Employment of Consultants; following Consultants Quality and Cost Based Selection (QCBS) method. All interested parties are informed that all documentations shall be in English Language.

Interested parties may obtain further information from **Director Finance of DFAR** by contacting via Phone: +94 11 2472185 or Fax: +94 11 2472185

Expressions of Interest including all requested information must be submitted no later than **1500 hrs on 20th October, 2017** either: (i) by post to the address; Director General, Department of Fisheries and Aquatic Resources, 3rd Floor, New Secretariat, Colombo 10, Sri Lanka or (ii) could be place in the tender box kept at finance division at the 3rd floor of the same premises.

Envelope containing the Expressions of Interest and subject filed of e-mail should be marked **“Procuring a Consultancy Firm for Business Process Reengineering (BPR) and System Study to evaluate and identify potentials to enhance the quality of services, administrative and management processes of Department of Fisheries and Aquatic Resources”**

Director General
Department of Fisheries and Aquatic Resources
3rd Floor, New Secretariat,
Colombo 10,
Sri Lanka.

2017/10/06